

**INSTRUCTIONS FOR COMPLETING PRETRIAL DETENTION APPEAL (PDA)-
EXPEDITED INFORMATION FORM**

The PDA Expedited Information Form is a document that enables the Appellate Court to determine the legal and factual basis for the expedited appeal in a concise format. This document must be filed along with the Notice of Appeal in place of a Case Information Statement. This form may also be used in lieu of a brief or along with a concise statement. Please refer to the requirements below:

1. The general requirements for filing a Pretrial Detention Appeal (PDA) can be found in Rule 2:9-13. No other material may be submitted without leave of court unless otherwise directed by the Appellate Division.
2. For assistance in completing this PDA form, contact the Appellate Division PDA Helpline at 609-815-2950 X52580 in the Appellate Division Clerk's office or go to <https://portal.njcourts.gov/webe20/Default.aspx?nextPID=welcome> and click on PDA Instruction form.
3. The PDA Expedited Information Form is a required document.
 - a. This form must be filed electronically if the defendant is represented by an attorney.
 - b. This document is uploaded through the eCourts-Appellate website which may be found at the following link. Click <https://portal.njcourts.gov/webe3/sso> to login, and then click on the Appellate eDATA tab.
 - c. If you are a defendant who is represented by an attorney, please contact your attorney to discuss your rights and obligations.
 - d. If you are a defendant who is not represented by an attorney, please file a paper appeal and refer to #2 above for assistance.
4. After you successfully eFile this PDA, you will receive notification by email.
5. The appellant bears the burden of specifically demonstrating that there was a lack of sufficient basis for the trial court to enter the pretrial detention orders.
6. In addition to the PDA Expedited Information form the following may apply:
 - a. Appellants may choose to file the form only and any required documents
 - b. Appellants may file a **concise** position statement not to exceed 2 pages which shall be attached to the form;
 - c. Alternatively, an appellant may choose to file a letter brief pursuant to R. 2:9-13 not to exceed 8 pages;
 - d. Appellants must file an appendix containing all relevant documents (see R. 2:9-13(d));

7. Respondents shall file a response as follows within ten days after the appellant's documentation:
 - a. A concise response or a letter brief not exceeding 8 pages;
 - b. An appendix to the extent that the appellant's appendix omits any relevant material.
8. The Public Safety Assessment (PSA) must be uploaded as a separate document. In eCourts Appellate select add document, category is Exhibit, Document type is Public Safety Assessment and Click Upload or Browse. The document must be redacted to remove personal identifiers pursuant to R. 1:38-7(b) <http://www.njcourts.gov/attorneys/rules.html>